

# Industrial Insurance Chiropractic Advisory Committee (IICAC) Meeting Minutes

Date: May 21, 2009 from 8:30 to 11:30 a.m.



**Draft**

**Present:** Robert Baker, DC  
Clay Bartness, DC  
Roger Coleman, DC  
Linda DeGroot, DC  
Michael Dowling, DC, Chair  
Lissa Grannis, DC  
Jay Lawhead, DC  
Bill Pratt, DC, Vice Chair  
Ron Wilcox, DC  
Bob Mootz, DC  
Janet Blume  
Carole Horrell  
Reshma Kearney  
Joanne McDaniel

**Absent:** La Vonda McCandless  
Jason McGill

**Guests:** NA

## General Business

### **4/16/09 IICAC minutes:**

**Moved, Seconded, Carried:** Approved as written, with the following corrections:

- Modify the first sentence of the Claims Update on page 2 to read "Carole Horrell reported that the Vocational Rule change two years ago allows workers to select not to receive vocational services from the department and obtain their own vocational services over the next five years."
- Correct the next meeting start time to 8:30.

### **PPQ Subcommittee Report:**

Jay Lawhead, DC, Chair, reported that the public comment period on the Carpal Tunnel Syndrome draft guideline closes soon. At the next full IICAC meeting the PPQ subcommittee will present the final document to the IICAC for a vote.

For the shoulder project, over 700 articles were identified in the initial search of randomized controlled trials from 2005 to the present. The team is working to identify the best articles to use.

### **PEO Subcommittee:**

Ron Wilcox, DC reported the team is developing the vision and structure for an easy reference "Chiropractic Physician's Guide". Today, they will also finish revising requirements for chiropractic consultant status and updated language for the Chiropractic Consultation Program's webpage.

The language will be brought to the June IICAC meeting for a vote.

Roger Coleman, DC thanked the IICAC for producing the Chiropractic Consultant Seminar in Moses Lake on 4/18/09. The information was very well received and the seminar put a very positive face on the IICAC for eastern Washington doctors.

## **IICAC Meeting Schedule**

Mike Dowling, DC, Chair, discussed changing the annual meeting schedule to four quarterly, two hour, full committee meetings in February, May, September, and November. Other meeting months would be 3 hour subcommittee meetings.

Special full committee meetings can be called, as needed.

The new schedule will begin in September 2009. June's meeting will conclude the old format: 8:30 – 9 full committee followed by 2.5 hours for subcommittee work.

The month prior to each Quarterly meeting, we'll perform agenda setting and hold the Chair/L&I pre-meeting phone conference.

**Moved, seconded, and carried:** Unanimous vote to adopt the new meeting schedule.

## **Complaints**

Reviewed the Chair's draft response letter to Dr. Hill's 4/09 letter.

A formal complaint received this month regards a self insured claim. Janet Blume will follow up.

## **Next Meeting:**

The IICAC will meet on Thursday, June 18, 2009 at 8:30 a.m.